



## Appointment of Independent Members The Stars Appeal Charitable Funds Committee



Your Hospital  
Your Health  
Your Charity

Charity no. 1052284

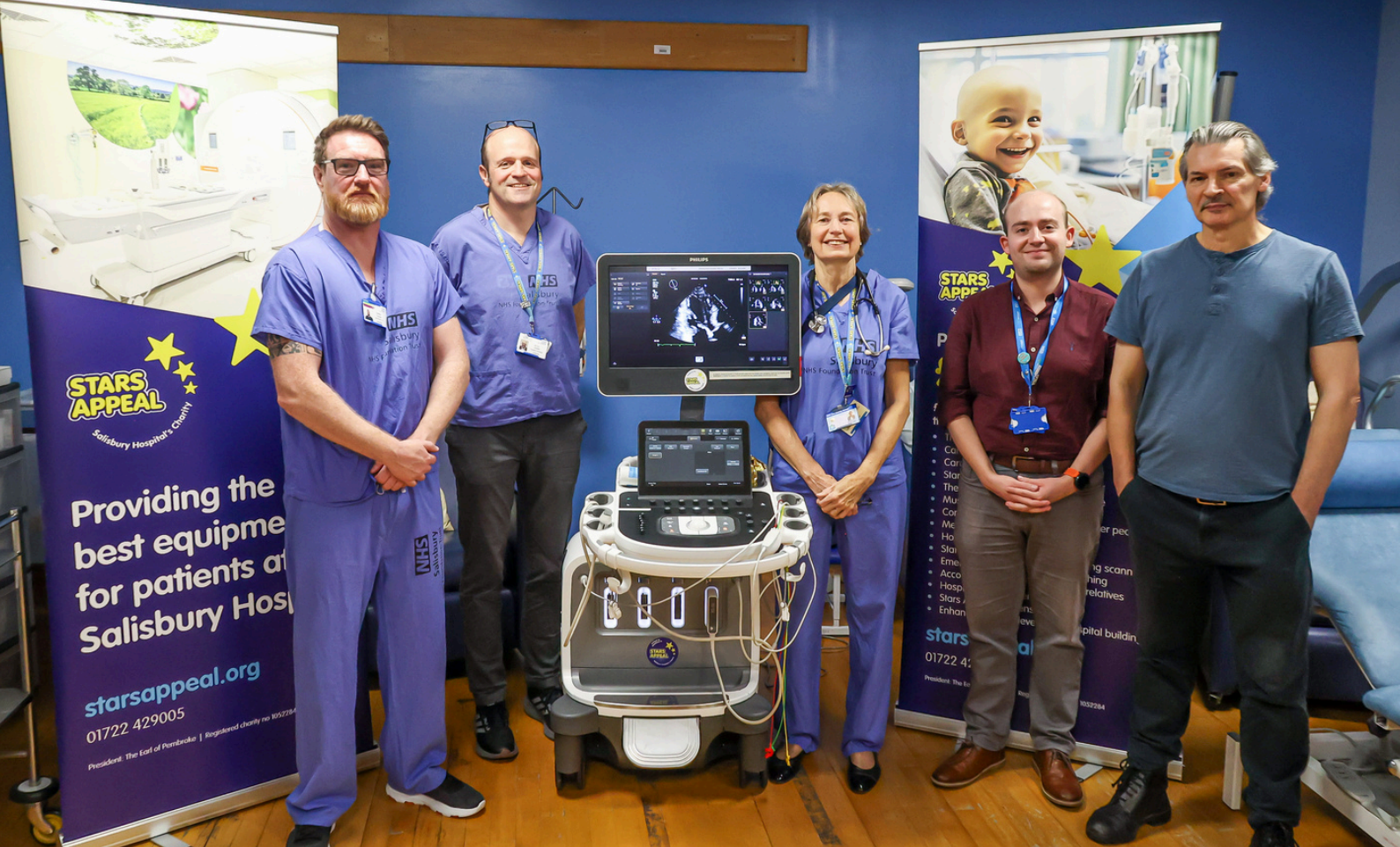
## Introduction

The Stars Appeal is the official charity of Salisbury District Hospital. Supported by the generosity of individuals, communities, businesses and volunteers, the charity plays a vital role in helping the Hospital to deliver outstanding care and experience for patients and their families, and to support and invest in its staff.

Each year, the Stars Appeal enables Salisbury District Hospital to go beyond what the NHS could deliver alone. Through charitable support, the Hospital is able to enhance its services, improve environments and equipment for patients, and develop innovative new approaches that respond to changing healthcare needs. The charity works in close partnership with the Hospital and the strong support of the local community is what makes it all possible.

Now the charity is seeking to strengthen its governance and its connections with the local community that supports it by appointing two new members to its Charitable Funds Committee.





## An exciting new era

This recruitment marks an important new initiative for the Stars Appeal. In line with evolving best-practice recommendations for NHS hospital charities, it is widening membership of its Charitable Funds Committee to include independent representatives from outside the Hospital.

NHS charities operate within a distinctive governance framework. While the charity is formally governed by a Corporate Trustee – Salisbury District Hospital – much of the responsibility for governance, oversight and decisions about the use of charitable funds is delegated to the Charitable Funds Committee.

The addition of independent members to the Stars Appeal Charitable Funds Committee will strengthen governance; providing independent perspective, challenge and assurance, as well as additional skills and increased support for the charity’s executive team. They will also add community connection and insight, helping the charity to deliver against its evolving strategic pillars, which are:

- **Enable innovation, transformation and new ways of working that drive sustainable, improved outcomes for patients.**
- **Support the build and fit-out of outstanding Healthcare facilities at Salisbury District Hospital.**
- **Enhance care through the latest medical equipment and technology.**
- **Empower Hospital staff, especially through development and training that delivers better care for patients.**



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## Role Summary

**Independent Members of the Stars Appeal Charitable Funds Committee** contribute to the effective governance, oversight and strategic stewardship of the Stars Appeal. Working alongside Hospital-appointed members and the charity's executive team, they help ensure that charitable funds are raised and used responsibly, transparently and to maximum benefit of beneficiaries.

Appointments are for an initial three-year term, with the potential for renewal for one further term, up to a maximum of six years. The role is voluntary, with reasonable expenses reimbursed.

## Role Description

### Governance and Oversight

- Contribute to the collective responsibility of the Charitable Funds Committee for the effective governance of the Stars Appeal, in support of the Corporate Trustee.
- Support compliance with charity law, NHS guidance and internal policies.
- Help ensure charitable funds are applied in line with the charity's objects, strategy and donor intent.
- Provide independent scrutiny, constructive challenge and sound judgement.
- Assist in identifying, managing and mitigating risk.

### Strategic Contribution

- Support development and review of strategic priorities for the charity.
- Consider how charitable funding can best support patient care, staff wellbeing, innovation and improvement in a modern NHS context.
- Contribute professional skills or perspectives to inform decision-making.

### Committee Engagement

- Attend five Charitable Funds Committee meetings per year (approximately 3 hours each). This may evolve as governance is evaluated.
- Serve on at least one sub-committee, meeting up to four times per year.
- Read papers in advance and participate fully in discussion and decision-making.

### Relationships and Ambassadorship

- Work with the charity's executive team, including the Charity Director.
- Act as an ambassador for the Stars Appeal in the community.
- Attend selected fundraising and donor-support events each year.

### Integrity and Conduct

- Uphold high standards of integrity, confidentiality and accountability.
- Declare any actual or potential conflicts of interest on application and throughout the appointment.

A formal induction programme will be provided, including training on charity governance and the specific context of NHS hospital charities.

## Person Specification

### Essential

- Commitment to the aims and values of the Stars Appeal.
- Integrity, sound judgement and a collaborative approach.
- Willingness to understand the particular issues that affect an NHS hospital charity.
- Ability to contribute effectively to committee discussions.
- Desire to meet and engage with donors, and to contribute to the charity's fundraising.
- Sufficient time to meet role commitments.
- Residence within the Salisbury District Hospital catchment area or a strong local connection.
- Willingness to declare conflicts of interest and to undertake a fit and proper person test.

### Desirable

We welcome applicants who bring relevant skills and experience. For instance, these might include:

- Charity governance
- Grant-making
- Fundraising and donor engagement
- Finance, accounting and audit
- Risk management
- Community, public or voluntary sector leadership

An understanding of NHS or hospital operations is not required, as this expertise is already present through Hospital appointees; however, curiosity and commitment to improvement are essential.

## Equality, Diversity and Inclusion

The Stars Appeal is committed to equality, diversity and inclusion and welcomes applications from people of all backgrounds. We value the benefits that diverse perspectives bring to governance and decision-making. Appointments will be made on merit, and no applicant will be disadvantaged on the basis of protected characteristics.

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## Key Dates

Applications close at 12:00 noon on Monday 1 June.

Interviews will take place on Wednesday 10 June.

## How to Apply

Please submit:

- A CV, and
- Covering letter outlining your interest in the role, the skills and experience you would bring.

Applications should be emailed to [david.coulthard2@nhs.net](mailto:david.coulthard2@nhs.net)

The Charity Director, David Coulthard, would be pleased to have an informal conversation with prospective applicants. Please email [david.coulthard2@nhs.net](mailto:david.coulthard2@nhs.net) to arrange a telephone or online meeting.



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